

# DEVORE WATER COMPANY

18185 Kenwood Avenue  
Devore, California 92407

## Board Of Directors Meeting August 8, 2023

### Agenda

#### 1. Call to Order

#### 2. Roll Call

- |   |   |
|---|---|
| <input type="checkbox"/> James Giglio – <b>President</b>          | <input type="checkbox"/> Doug Claflin – Board Member  |
| <input type="checkbox"/> Bob Morris – <b>Vice President</b>       | <input type="checkbox"/> Paul Kirkland – Board Member |
| <input type="checkbox"/> Karen Lees – <b>Secretary, Treasurer</b> | <input type="checkbox"/> Steve Avila – Board Member   |
| <input type="checkbox"/> John Wiles – Board Member                | <input type="checkbox"/> Bill Klapp – Board Member    |
| <input type="checkbox"/> Russel Cammell – Board Member            |   |

#### 3. Approval of July 11, 2023 Board Meeting Minutes.

#### 4. Shareholder Comments

- a. 3 minutes per person
- b. Fill out the request form.

#### 5. General Manager's Discussion Items

- a. Financial Report and Budget Status
- b. Forensic Audit Update
- c. New Meter Installs – All new water meters are installed.
- d. Meter Accuracy Dispute – The proposed procedures that staff will follow in the cases where customers dispute the accuracy of their water meters are attached. We are asking the board to review and approve the proposed procedures.
- e. New Water Meters Water Charges Reconciliation – Water meter reads have been estimated since January 2023 while we were installing new water meters. Now that the new meters are installed, customers may feel that they were overcharged. Attached is the proposed policy and customer agreement that staff will follow in the cases where customers request their bills be evaluated and reconciled. We are asking the board to review and approve the proposed procedures and customer agreement.
- f. Water Theft and Meter Tampering Policy -- The proposed procedures that staff will follow in the cases where water theft or meter tampering. We are asking the board to review and approve the proposed procedures.
- g. Current Nitrate Levels
- h. Nitrate Reduction WFI Nitrate IX Exchange – The agreement for the nitrate removal, ion exchange equipment from WFI is attached. The draft agreement was reviewed by our legal counsel and each board member has had the opportunity to review and provide comments. The attached agreement incorporates comments and concerns to the maximum extent possible. We are requesting the board approve the attachment agreement and authorize the General Manager to sign the agreement.

## **6. Board of Director Comments**

- **2024 Annual Shareholder Meeting Election Planning – Jim**
- **Paperless Billing Initiative – Jim**
- **Website Update – Jim**

## **7. Next Board Meeting – September 12, 2023**

## **8. Board Meeting Adjournment**

## **9. Shareholders Open Forum** – The shareholders may address the board and staff with questions, concerns, and suggestions.