



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

Board of Directors Regular Meeting

Agenda

January 15, 2025 - 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Bill Klapp, Mario Leos, Karan Slobom, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
 - b. Adopt the minutes of the regular meeting held on December 18, 2024 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
4. **Business Items:**
 - a. Operations
 - i. July Well Depths 2A- 39.7 ft, 3 - 26.4 ft, 4 - 98 ft
 - ii. August Well Depths 2A- 40 ft, 3 - 30 ft, 4 - 100 ft
 - iii. September Well Depths 2A- 41 ft, 3 - 33 ft, 4 - 101.2 ft
 - iv. October Well Depths 2A- 45 ft, 3- 41 ft, 4- 110.0 ft
 - v. November Well Depths 2A- 44 ft, 3- 39 ft, 4- 118 ft
 - vi. December Well Depths 2A- _____ft, 3- _____ft, 4- _____ft
 - vii. Update on system operations - Brandon Goldman
 - viii. Discussion related to remote read meters
 - ix. Discussion regarding fixing / purchasing OSHA compliance items.
 - x. Discussion and action regarding purchasing uniforms
 1. Motion _____
 2. 2nd _____
 3. Roll Call: Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N)
 - xi. Discussion regarding the abandonment of Wells 2, BK3, and BK7
 - b. Office / Personnel / Volunteers
 - i. Office Update
 - ii. Bylaws - Discussion and action related to final comments and clarifications
 1. Motion _____
 2. 2nd _____

3. Roll Call: Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Clafin (Y/N), Paul Kirkland (Y/N)
 - iii. Annual Meeting - January 23, 2025, Kimbark Elementary School, 7:00pm
 1. Committee Report
 - iv. Discussion related to ADU additions and requirements of a separate meter
 - c. Financial Report
 - i. Discussion and action regarding the financials from November 1, 2024 to December 31, 2024.
 1. Motion to Accept and File: _____
 2. 2nd _____
 3. Roll Call: Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Clafin (Y/N), Paul Kirkland (Y/N)
 - ii. Discussion concerning the SWRCB Loan repayment and funds available.
 1. Loan Amortization Schedule
 2. January Balance Sheet
 - iii. Discussion regarding delinquent shares and sale of said shares. Sale Standard Operating Procedure (SOP).
 - iv. Discussion and action to ratify an engagement letter with the Gail Egan CPA to prepare the 2023-24 annual review and taxes.
 1. Motion _____
 2. 2nd _____
 3. Voice Vote Y _____, N _____, Abstain _____.
 - d. Projects and MAP Update
 - i. Nitrate Project Update
 1. Discussion and action regarding nitrate blending engineering proposal from Cal Rural (Nate Thomas) proposal for Nitrate Blending
 - a. Motion _____
 - b. 2nd _____
 - c. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Clafin (Y/N), Paul Kirkland (Y/N).
 2. Status of Memorandum or Understanding (MOU) with San Bernardino City Municipal Water District (SBCMWD) regarding water service and associated fees
 3. Status of lift station / generator on Devore Road
 - ii. Rancho Booster Project
 1. Updates related to the project
 - iii. Sanitary Survey Update
- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.
- 6. Announcement of next board meeting**
- a. **Wednesday, February 19, 2025 at 7:00pm**
 - b. Location: Devore Water Company Office

7. Executive Session at _____ pm

- a. Claims (Property/Liability)
- b. Employment

8. Reconvene to Regular Meeting at _____ pm

- a. Report of any actions taken in Executive Session

9. Board Meeting Adjournment

- a. Motion to adjourn at _____ p.m.
- b. Motion _____
- c. 2nd _____
- d. Voice Vote Y _____, N _____, Abstain _____.