



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Board of Directors Regular Meeting Agenda

March 12, 2024 6:00 pm

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Doug Claflin, Julie Costa, Brian Gilbert, Paul Kirkland, Bill Klapp, Mario Leos, and Mike Thompson.
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - b. Adopt the minutes of the regular meeting held on February 13, 2024 as presented or amended.
4. **Business Items:**
 - a. Forensic Audit Report
 - i. Discussion and action related to any additional information obtained from Mary Adams, CPA.
 - b. Operations
 - i. Update on system operations
 - ii. Recognition of the operations personnel / volunteers including meter reading teams.
 - c. Office / Personnel / Volunteers
 - i. Update on office hours and staffing (M-Th 9am-12pm and 1:30pm-4pm)
 - ii. Recognition of the office personnel / volunteers.
 - d. Mandatory Action Plan
 - i. Presentation from Lisa Yamashita-Lopez CalMutuals/TSI to identify mandatory action items to assist Devore with recent issues stemming from the job abandonments by staff, continued enhancements and corrections for operational management and financial planning, execution and transition to alternative treatment methods.
 - ii. Discussion and action related to the monthly services agreement for Management, Distribution and Treatment support
 - e. Financial
 - i. Update on financials from the beginning of the fiscal year, November 1, 2023 to present

- ii. Billings for January and February
 - iii. Assessments Billed.
 - f. Projects Update
 - i. Nitrate Project
 - ii. Rancho Project
 - g. Board Vacancy
 - i. Discussion and action related to additional findings regarding the process for filling the vacant position on the board.
 - ii. List of interested shareholders that would be willing to be a member of the Board of Directors.
- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.
- 6. Announcement of next regular board meeting**
 - a. April 9, 2024 at 7:00pm
 - b. Location: Devore Water Company Office
- 7. Board Meeting Adjournment**
 - a. Motion to adjourn