



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

Board of Directors Regular Meeting Agenda

April 16, 2025 - 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Simon Horton, Bill Klapp, Mario Leos, Karan Slobom, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
 - b. Adopt the minutes of the regular meeting held on March 19, 2025 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
 - c. Adopt the minutes of the special meeting held on April 2, 2025 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
4. **Business Items:**
 - a. Operations - Brandon Goldman
 - i. November Well Depths 2A- 44 ft, 3- 39 ft, 4- 118 ft
 - ii. December Well Depths 2A- 43.5 ft, 3- 34 ft, 4- 119 ft
 - iii. January Well Depths: 2A- 44 ft, 3- 37 ft, 4- 125 ft
 - iv. February Well Depths: 2A- 37 ft, 3- 35ft, 4- 111 ft
 - v. March Well Depths:2A- _____ ft, 3- _____ ft, 4- _____ ft
 - vi. March Production
 1. Middleman: _____ gallons
 2. Lethan: _____ gallons
 3. Little Kimbark: _____ gallons
 4. Big Kimbark: _____ gallons
 5. Well 4: _____ gallons
 6. Well 2A _____ gallons
 7. Well 3 _____ gallons
 - vii. Update on system operations, deficiency report progress and sanitary survey
 - b. Discussion related to remote read meters.
 - c. Project Update
 - i. Nitrate Project Update
 - ii. Rancho Booster Project Update
 - d. Office / Personnel
 - i. Office Update - Maritza Hernandez & Michelle Kirkland

- ii. Office Procedure Committee Report - Karan Slobom reporting.
Committee members: Don Corona, Dee Denton, Karan Slobom and Michelle Kirkland.
 - 1. Water Line Connection Process (SOP)
- iii. Alternate Election Process Committee Report - Julie Costa reporting.
Committee members: Julie Costa, Michelle Kirkland, and Tracy Portillo.
- e. Fire Plan - Discussion and action to review the 2011 Fire Plan, form a committee of Board members and Shareholders to update the plan and report the changes / seek approval at a future meeting. - Karan Slobom presenting
 - i. Committee Chair: _____
 - ii. Committee
Members: _____, _____, _____, _____
 - iii. Motion: _____
 - iv. 2nd: _____
 - v. Voice Vote Y _____, N _____, Abstain _____.
- f. Financial Report & Approvals
 - i. Discussion and action regarding the financials from November 1, 2024 to March 31, 2025.
 - 1. Motion to Accept and File: _____
 - 2. 2nd _____
 - 3. Voice Vote Y _____, N _____, Abstain _____.
 - ii. Approval of the purchase of a valve exerciser (Hydrant Buddy) and related sockets and valve keys for approximately \$6,443 plus tax.
 - 1. Motion: _____
 - 2. 2nd _____
 - 3. Voice Vote Y _____, N _____, Abstain _____.
 - iii. Action to ratify the following purchases between \$1,000 and \$4,999

Item	Date	Amount
None in March		

- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.
- 6. Announcement of next regular board meeting**
 - a. **Wednesday, May 21, 2025 at 7:00pm**
 - b. Location: Devore Water Company Office
- 7. Executive Session at _____ pm (Only if needed)**
 - a. Claims (Property/Liability/Billing)
 - b. Personnel
- 8. Reconvene to Regular Meeting at _____ pm**
 - a. Report of any actions taken in Executive Session
- 9. Board Meeting Adjournment**
 - a. Motion to adjourn at _____ p.m.
 - b. Motion _____
 - c. 2nd _____
 - d. Voice Vote Y _____, N _____, Abstain _____.