



# DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:  
Devore Water Company  
18185 Kenwood Avenue  
Devore, CA 92407

## Board of Directors Regular Meeting Agenda

May 21, 2025 - 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Simon Horton, Bill Klapp, Mario Leos, Karan Slobom, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
  - a. Adopt the agenda as presented or amended
    - i. Motion \_\_\_\_\_
    - ii. 2nd \_\_\_\_\_
    - iii. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
  - b. Adopt the minutes of the regular meeting held on April 16, 2025 as presented or amended.
    - i. Motion \_\_\_\_\_
    - ii. 2nd \_\_\_\_\_
    - iii. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
4. **Business Items:**
  - a. Operations - Brandon Goldman
    - i. November Well Depths 2A- 44 ft, 3- 39 ft, 4- 118 ft
    - ii. December Well Depths 2A- 43.5 ft, 3- 34 ft, 4- 119 ft
    - iii. January Well Depths: 2A- 44 ft, 3- 37 ft, 4- 125 ft
    - iv. February Well Depths: 2A- 37 ft, 3- 35 ft, 4- 111 ft
    - v. March Well Depths: 2A- 33.5 ft, 3- 25.5 ft, 4- 99 ft
    - vi. April Well Depths: 2A- \_\_\_\_\_ft, 3- \_\_\_\_\_ft, 4- \_\_\_\_\_ft
    - vii. April Production
      1. Middleman: \_\_\_\_\_ gallons
      2. Lethan: \_\_\_\_\_ gallons
      3. Little Kimbark: \_\_\_\_\_ gallons
      4. Big Kimbark: \_\_\_\_\_ gallons
      5. Well 4: \_\_\_\_\_ gallons
      6. Well 2A \_\_\_\_\_ gallons
      7. Well 3 \_\_\_\_\_ gallons
    - viii. Update on system operations, deficiency report progress and sanitary survey
    - ix. Discussion and action related to the abandonment of Well 2 and the associated proposal for service from Layne in the amount of \$37,801.28 plus a 10% contingency.
      1. Motion \_\_\_\_\_
      2. 2nd \_\_\_\_\_
      3. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
  - b. Discussion related to remote read meters. - **No new information**
  - c. Project Update
    - i. Nitrate Project Update
    - ii. Rancho Booster Project Update
  - d. Office / Personnel

- i. Office Update - Maritza Hernandez & Michelle Kirkland
- ii. Office Procedure Committee Report - Karan Slobom reporting.  
Committee members: Don Corona, Dee Denton, Karan Slobom and Michelle Kirkland.
- iii. Alternate Election Process Committee Report - Julie Costa reporting.  
Committee members: Julie Costa, Michelle Kirkland, and Tracy Portillo.
  - 1. Discussion and action to adopt change pages for proposed Bylaw alternate election.
    - a. Motion \_\_\_\_\_
    - b. 2nd \_\_\_\_\_
    - c. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
- iv. Discussion and action related to meeting day and time beginning in June 2025.
  - 1. Motion \_\_\_\_\_
  - 2. 2nd \_\_\_\_\_
  - 3. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
- e. Fire Plan Committee Report - Karan Slobom reporting.  
Committee members: Mike Thompson, Val Henry, and Brandon Goldman
- f. Financial Report & Approvals
  - i. Discussion and action regarding the financials from November 1, 2024 to April 30, 2025 and May Budget Review.
    - 1. Motion to Accept and File: \_\_\_\_\_
    - 2. 2nd \_\_\_\_\_
    - 3. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
  - ii. Action to ratify the following purchases between \$1,000 and \$4,999

Item	Date	Amount
None in April		

- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.
- 6. Announcement of next regular board meeting**
  - a. \_\_\_\_\_ at 7:00pm
  - b. Location: Devore Water Company Office
- 7. Executive Session at \_\_\_\_\_ pm (Only if needed)**
  - a. Claims (Property/Liability/Billing)
  - b. Personnel (Complaints, Evaluations, Status Changes)
- 8. Reconvene to Regular Meeting at \_\_\_\_ pm**
  - a. Report of any actions taken in Executive Session
- 9. Board Meeting Adjournment**
  - a. Motion to adjourn at \_\_\_\_\_ p.m.
  - b. Motion \_\_\_\_\_
  - c. 2nd \_\_\_\_\_
  - d. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.