



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

Board of Directors Regular Meeting

Agenda

July 16, 2025 - 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Simon Horton, Bill Klapp, Mario Leos, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
 - b. Adopt the minutes of the regular meeting held on June 11, 2025 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
4. **Business Items:**
 - a. Financial Report & Approvals
 - i. Discussion and action regarding the financials from November 1, 2024 to June 30, 2025
 1. Motion to Accept and File: _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
 - ii. Monthly Profit and Loss Report
 - iii. Available Funds for Projects
 - iv. Action to ratify the following purchases between \$1,000 and \$4,999

Item	Date	Amount
None in June		

- b. Operations - Brandon Goldman
 - i. November Well Depths 2A- 44 ft, 3- 39 ft, 4- 118 ft
 - ii. December Well Depths 2A- 43.5 ft, 3- 34 ft, 4- 119 ft
 - iii. January Well Depths: 2A- 44 ft, 3- 37 ft, 4- 125 ft
 - iv. February Well Depths: 2A- 37 ft, 3- 35 ft, 4- 111 ft
 - v. March Well Depths: 2A- 33.5 ft, 3- 25.5 ft, 4- 99 ft
 - vi. April Well Depths: 2A- 31.1 ft, 3- 23.3 ft, 4- 132 ft
 - vii. May Well Depths 2A- 31.9 ft, 3- 23.4 ft, 4- 132 ft
 - viii. June Well Depths 2A- _____ ft, 3- _____ ft, 4- _____ ft
 - ix. June Production
 1. Middleman: _____ gallons
 2. Lethan: _____ gallons
 3. Little Kimbark: _____ gallons
 4. Big Kimbark: _____ gallons
 5. Well 4: _____ gallons

6. Well 2A _____ gallons
 7. Well 3 _____ gallons
 - x. Update on system operations, deficiency report progress and sanitary survey
 - xi. Discussion and action related to the chlorination building construction. Quote 1 Masonry West, Quote 2 - Victorville Concrete Co, Quote 3 - \$8500 Paul Slobom (Materials and consulting - labor provided by DWC).
 1. Motion _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
 - xii. Discussion and action related to the automated control for Well 4 automated controls to a PLC system, enabling remote monitoring and control via SCADA. Quote 1 South Coast Controls, Quote 2 Stellar Technology, Quote 3 DXP (Non responsive)
 1. Motion _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
- c. Project Update
- i. Nitrate Project Update
 1. Compliance Order
 2. Presentation and discussion regarding the Draft Distribution Modeling Memo
 3. Ion Exchange Options from Layne Proposal (\$937,725-\$1,068,225+tax), Envirogen Information (ROM \$775,000+tax), Hungerford & Terry (\$998,000+ tax)
 4. Estimated ion exchange operating costs (Brine Waste Removal - Haz Mat Trans to K Pure, Haz Mat Trans to Brine Line, Starlite Reclamation, Environmental Management Technologies
 5. Estimated construction costs
 6. Discussion and Action related to the project solution:
 - a. Motion _____
_____ by _____
 - b. 2nd _____
 - c. Roll Call Vote: Steve Avila_____, Brian Gilbert_____, Simon Horton_____, Bill Klapp_____, Mario Leos_____, Julie Costa_____, Doug Claflin_____, and Paul Kirkland_____
 7. Discussion and action related to continuation / abandonment of the \$38.25 monthly fee per share.
 - a. Motion _____
_____ by _____
 - b. 2nd _____
 - c. Roll Call Vote: Steve Avila_____, Brian Gilbert_____, Simon Horton_____, Bill Klapp_____, Mario Leos_____, Julie Costa_____, Doug Claflin_____, and Paul Kirkland_____
 - ii. Rancho Booster Project Update
- d. Office / Personnel

- i. Office Update - Maritza Hernandez & Michelle Kirkland
- ii. Office Procedure Committee Report - Julie Costa reporting.

Committee members: Don Corona, Dee Denton, and Michelle Kirkland.

- 1. Discussion and Action to approve Devore Water Company Employee Handbook.

- a. Motion _____
- b. 2nd _____
- c. Voice Vote Y_____, N_____, Abstain _____.

- iii. Alternate Election Process Committee Report - Julie Costa reporting.

Committee members: Julie Costa, Michelle Kirkland, and Tracy Portillo.

- e. Fire Plan Committee Report

Committee members: Mike Thompson, Val Henry, and Brandon Goldman

- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.

- 6. Announcement of next regular board meeting**

- a. August 20, 2025 at 7:00pm
- b. Location: Devore Water Company Office

- 7. Executive Session at _____ pm (Only if needed)**

- a. Claims (Property/Liability/Billing)
- b. Personnel (Complaints, Evaluations, Status Changes)

- 8. Reconvene to Regular Meeting at ____ pm**

- a. Report of any actions taken in Executive Session

- 9. Board Meeting Adjournment**

- a. Motion to adjourn at _____ p.m.
- b. Motion _____
- c. 2nd _____
- d. Voice Vote Y_____, N_____, Abstain _____.