



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Board of Directors Regular Meeting

Agenda

August 13, 2024 **6:00 pm**

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Bill Klapp, Mario Leos, Karan Slobom, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
 - b. Adopt the [minutes](#) of the regular meeting held on July 9, 2024 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
 - c. Adopt the [minutes](#) of the special meeting held on August 6, 2024 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
4. **Executive / Closed Session**
 - a. Employee Employment/Discipline/Dismissal
5. **Reconvene to Regular / Open Session (No Later than 7:00 pm)**
 - a. Reports from Executive / Closed Session
6. **Business Items:**
 - a. Operations
 - i. April Well Depths 2A - 20.3 ft, 3 - 11.5 ft, 4 - 89.8 ft.

- ii. May Well Depths 2A - 38 ft, 3 - 22 ft, 4 - 97 ft.
 - iii. June Well Depths 2A- 39 ft, 3 - 26 ft, 4 - 98 ft
 - iv. July Well Depths 2A- 39.7 ft, 3 - 26.4 ft, 4 - 98 ft
 - v. Update on system operations.
 - vi. Discussion and action related to the repairs needed for Little Kimbark Canyon supply line.
 - vii. Presentation and discussion regarding the [2011 Fire Plan](#)
- b. Office / Personnel / Volunteers
- i. Office Update
 - ii. Ratify the establishment of a Nitrate committee (Avila, Slobom, Leos and shareholder Thompson).
 - 1. Motion _____
 - 2. 2nd _____
 - 3. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
 - iii. Discussion and action to reconsider the July 9th action to modify the meeting schedule from the 2nd Tuesday to the 3rd Wednesday from September 2024 through May 2025 with respect to Bylaw Article III, Section 3.04 Regular Meetings.
 - 1. Options for action
 - a. Take no action and maintain the Wednesday meetings
 - b. Take action to rescind the meeting change and reestablish the meetings on the 2nd Tuesday of each month.
 - c. Take action to cancel all regular meetings on the 2nd Tuesday of each month and establish special meetings on the 3rd Wednesday of every month from September 2024 through May 2025.
 - d. Take action to cancel the regular meeting on September 10, 2024 and establish a special meeting on September 18, 2024. (This can be a standing agenda item for all meetings until May 2025.)
 - 2. Motion option selected (a, b, c, or d)
 - 3. Motion _____
 - 4. 2nd _____
 - 5. Additional discussion

6. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
- iv. Discussion and action regarding the financials from the beginning of the fiscal year, November 1, 2023 to present.
 1. Motion to Accept and File: _____
 2. 2nd _____
 3. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N)
- v. Ratify the July 2024 assessment of \$70 per share that was placed on the July 2024 billing.
 1. Motion _____
 2. 2nd _____
 3. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
- vi. Discussion and action to establish the assessments at \$70 per share semiannually and to apply the assessments to the January and July bills each year until the amount or timing is revisited at a future meeting.
 1. Motion _____
 2. 2nd _____
 3. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
- c. Mandatory Action Plan
 - i. Update on mandatory action plan from Managers Lisa Yamashita-Lopez and Armando De La Paz
- d. Projects Update
 - i. Nitrate Project
 1. Discussion and action related to the hydraulic modeling / engineering request for proposal (RFP) to obtain 3 quotes and the most responsible organization.
 2. Discussion regarding the August 15, 2024 meeting with the State Water Resources Control Board (SWRCB).
 3. Discussion regarding plans for temporary nitrate removal while constructing the ultimate solution.

ii. Rancho Project

7. Shareholder Comments – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.

8. Announcement of next board meeting

a. **Wednesday, September 18, 2024 at 7:00pm**

b. Location: Devore Water Company Office

9. Board Meeting Adjournment

a. Motion to adjourn at _____ p.m.

b. Motion _____

c. 2nd _____

d. Voice Vote Y _____, N _____, Abstain _____.