



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

Board of Directors Regular Meeting

Agenda

September 17, 2025 - 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Simon Horton, Bill Klapp, Mario Leos, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
 - b. Adopt the [minutes](#) of the regular meeting held on August 20, 2025 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
4. **Business Items:**
 - a. Financial Report & Approvals
 - i. Discussion and action regarding the financials from [November 1, 2024 to August 31, 2025](#)
 1. Motion to Accept and File: _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
 - ii. Discussion of the addition of Commercial Rates for the Devore Water Company
 1. Definition of commercial
 - iii. Action to ratify the following purchases between \$1,000 and \$4,999

Item	Date	Amount
None in August		
 - b. Operations - Brandon Goldman
 - i. November Well Depths 2A- 44 ft, 3- 39 ft, 4- 118 ft
 - ii. December Well Depths 2A- 43.5 ft, 3- 34 ft, 4- 119 ft
 - iii. January Well Depths: 2A- 44 ft, 3- 37 ft, 4- 125 ft
 - iv. February Well Depths: 2A- 37 ft, 3- 35 ft, 4- 111 ft
 - v. March Well Depths: 2A- 33.5 ft, 3- 25.5 ft, 4- 99 ft
 - vi. April Well Depths: 2A- 31.1 ft, 3- 23.3 ft, 4- 132 ft
 - vii. May Well Depths 2A- 31.9 ft, 3- 23.4 ft, 4- 132 ft
 - viii. June Well Depths 2A- 40.2 ft, 3- 31.2 ft, 4- 138 ft
 - ix. July Well Depths 2A- 48 ft, 3- 39.6 ft, 4- 141.6 ft
 - x. August Well Depths 2A- _____ ft, 3- _____ ft, 4- _____ ft
 - xi. July Production
 1. Middleman: _____ gallons
 2. Lethan: _____ gallons
 3. Little Kimbark: _____ gallons

4. Big Kimbark: _____ gallons
5. Well 4: _____ gallons
6. Well 2A: _____ gallons
7. Well 3: _____ gallons
- xii. Any update on system operations, deficiency report progress and sanitary survey
- c. Project Update
 - i. Nitrate Project Update
 1. Funding sources
 2. Discussion and action to approve a turnkey solution by _____ for \$_____.
 - a. Motion _____
 - b. 2nd _____
 - c. Voice Vote Y_____, N_____, Abstain _____.
 - ii. Rancho Booster Project Update
- d. Office / Personnel
 - i. Discussion of the cost and funding per meter for a general manager.
 1. \$110,000 per year (\$52.88 per hour)
 2. \$12,000 H&W benefits (\$1,000 per month)
 3. \$22,000 statutory benefits (20%)
 4. \$25.97 per month per meter (462 meters)
 - ii. Office Update - Maritza Hernandez & Michelle Kirkland
 - iii. Alternate ByLaw Election Process Committee Report - Julie Costa reporting.
Committee members: Julie Costa, Michelle Kirkland, and Tracy Portillo.
- e. Fire Plan Committee Report
Committee members: Bill Klapp, Paul Kirkland, and Brandon Goldman
- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.
- 6. Announcement of next regular board meeting**
 - a. October 15, 2025 at 7:00pm
 - b. Location: Devore Water Company Office
- 7. Executive Session at _____ pm (Only if needed)**
 - a. Claims (Property/Liability/Billing)
 - b. Personnel (Complaints, Evaluations, Status Changes)
- 8. Reconvene to Regular Meeting at _____ pm**
 - a. Report of any actions taken in Executive Session
- 9. Board Meeting Adjournment**
 - a. Motion to adjourn at _____ p.m.
 - b. Motion _____
 - c. 2nd _____
 - d. Voice Vote Y_____, N_____, Abstain _____.