



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

Board of Directors Regular Meeting

Agenda

October 15, 2025 - 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Simon Horton, Bill Klapp, Mario Leos, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
 - b. Adopt the [minutes](#) of the regular meeting held on September 17, 2025 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
4. **Business Items:**
 - a. Financial Report & Approvals
 - i. Discussion and action regarding the financials from [November 1, 2024 to September 30, 2025](#)
 1. Motion to Accept and File: _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
 - ii. Discussion and action to approve the 2025-2026 Devore Water Company [Budget](#)
 1. Motion to Approve:: _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
 - iii. Discussion of the addition of Commercial Rates for the Devore Water Company
 1. Definition of commercial
 - iv. Action to ratify the following purchases between \$1,000 and \$4,999

Item	Date	Amount
None in September		
 - b. Operations - Brandon Goldman
 - i. November Well Depths 2A- 44 ft, 3- 39 ft, 4- 118 ft
 - ii. December Well Depths 2A- 43.5 ft, 3- 34 ft, 4- 119 ft
 - iii. January Well Depths: 2A- 44 ft, 3- 37 ft, 4- 125 ft
 - iv. February Well Depths: 2A- 37 ft, 3- 35 ft, 4- 111 ft
 - v. March Well Depths: 2A- 33.5 ft, 3- 25.5 ft, 4- 99 ft
 - vi. April Well Depths: 2A- 31.1 ft, 3- 23.3 ft, 4- 132 ft
 - vii. May Well Depths 2A- 31.9 ft, 3- 23.4 ft, 4- 132 ft
 - viii. June Well Depths 2A- 40.2 ft, 3- 31.2 ft, 4- 138 ft
 - ix. July Well Depths 2A- 48 ft, 3- 39.6 ft, 4- 141.6 ft

- x. August Well Depths 2A- 44.4 ft, 3- 38 ft, 4- 143.7ft
- xi. September Well Depths 2A- ____ ft, 3- ____ ft, 4- ____ ft
- xii. September Production
 - 1. Middleman: ____ gallons
 - 2. Lethan: ____ gallons
 - 3. Little Kimbark: ____ gallons
 - 4. Big Kimbark: ____ gallons
 - 5. Well 4: ____ gallons
 - 6. Well 2A: 0 gallons
 - 7. Well 3: ____ gallons
- xiii. Any update on system operations, deficiency report progress and sanitary survey

c. Project Update

i. Nitrate Project Update

- 1. Funding sources
- 2. Proposals [Layne](#) and [Envirogen](#)
- 3. Discussion and action to approve a turnkey solution by _____ for \$_____.
 - a. Motion _____
 - b. 2nd _____
 - c. Voice Vote Y_____, N_____, Abstain _____.

ii. Rancho Booster Project Update

d. Office / Personnel

- i. Office Update - Maritza Hernandez & Michelle Kirkland
- ii. Alternate ByLaw Election Process Committee Report - Julie Costa reporting.
Committee members: Julie Costa, Michelle Kirkland, and Tracy Portillo.
 - 1. Discussion and action related to shareholder quorums for bylaw changes, general business (including election of directors) and term of office for directors. Note: Current bylaws require 50% for bylaw changes and 30% for business, and 1 year terms for directors. Proposed bylaws currently have 25% for both bylaws and business and 2 year director terms.
 - a. Motion_____
 - b. 2nd_____
 - c. Voice Vote Y_____, N_____, Abstain _____.

e. Fire Plan Committee Report

Committee members: Bill Klapp, Paul Kirkland, and Brandon Goldman

5. Shareholder Comments – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.

6. Announcement of next regular board meeting

- a. November 19, 2025 at 7:00pm
- b. Location: Devore Water Company Office

7. Executive Session at _____ pm (Only if needed)

- a. Claims (Property/Liability/Billing)
- b. Personnel (Complaints, Evaluations, Status Changes)

8. Reconvene to Regular Meeting at ____ pm

- a. Report of any actions taken in Executive Session

9. Board Meeting Adjournment

- a. Motion to adjourn at _____ p.m.
- b. Motion _____
- c. 2nd _____
- d. Voice Vote Y_____, N_____, Abstain _____.