



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

Board of Directors Regular Meeting

Agenda

November 19, 2025 - 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Simon Horton, Bill Klapp, Mario Leos, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.
 - b. Adopt the [minutes](#) of the regular meeting held on October 15, 2025 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Voice Vote Y_____, N_____, Abstain _____.

4. **Business Items:**

- a. Financial Report & Approvals
 - i. Discussion and action regarding the financials from [November 1, 2024 to October 31, 2025](#)
 1. Motion to Accept and File: _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
 - ii. Action to ratify the following purchases between \$1,000 and \$4,999

Item	Date	Amount
Core & Main LP - 4000 GOODS AND SUPPLIES:4001 Maintenance Repair & Supplies - Food Grade Oil for Wells.	10/07/2025	\$ 2,262.74

1. Motion to ratify purchase _____
 2. 2nd _____
 3. Voice Vote Y_____, N_____, Abstain _____.
- b. Operations - Brandon Goldman
 - i. November Well Depths 2A- 44 ft, 3- 39 ft, 4- 118 ft
 - ii. December Well Depths 2A- 43.5 ft, 3- 34 ft, 4- 119 ft
 - iii. January Well Depths: 2A- 44 ft, 3- 37 ft, 4- 125 ft
 - iv. February Well Depths: 2A- 37 ft, 3- 35 ft, 4- 111 ft
 - v. March Well Depths: 2A- 33.5 ft, 3- 25.5 ft, 4- 99 ft
 - vi. April Well Depths: 2A- 31.1 ft, 3- 23.3 ft, 4- 132 ft
 - vii. May Well Depths 2A- 31.9 ft, 3- 23.4 ft, 4- 132 ft
 - viii. June Well Depths 2A- 40.2 ft, 3- 31.2 ft, 4- 138 ft
 - ix. July Well Depths 2A- 48 ft, 3- 39.6 ft, 4- 141.6 ft
 - x. August Well Depths 2A- 44.4 ft, 3- 38 ft, 4- 143.7ft

- xi. September Well Depths 2A- 44.1 ft, 3- 41.7 ft, 4- 145 ft
- xii. October Well Depths 2A- ____ ft, 3- ____ ft, 4- ____ ft
- xiii. October Production
 - 1. Middleman: ____ gallons
 - 2. Lethan: ____ gallons
 - 3. Little Kimbark: ____ gallons
 - 4. Big Kimbark: ____ gallons
 - 5. Well 4: ____ gallons
 - 6. Well 2A: 0 gallons
 - 7. Well 3: ____ gallons
- xiv. Any update on system operations, deficiency report progress and sanitary survey
- c. Project Update
 - i. Nitrate Project Update and any actions necessary for the project.
- d. Office / Personnel
 - i. Office Update - Maritza Hernandez & Michelle Kirkland
 - ii. Annual Meeting Election - Julie Costa reporting.
 - 1. Discussion and action related to shareholder quorums for bylaw changes, general business (including election of directors) and term of office for directors. Note: Current bylaws require 50% for bylaw changes and 30% for business, and 1 year terms for directors. Proposed bylaws currently have 25% for both bylaws and business and 2 year director terms.
 - a. Motion _____
 - b. 2nd _____
 - c. Voice Vote Y _____, N _____, Abstain _____.
- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.
- 6. Announcement of next regular board meeting**
 - a. December 17, 2025 at 7:00pm
 - b. Location: Devore Water Company Office
- 7. Executive Session at ____ pm (Only if needed)**
 - a. Claims (Property/Liability/Billing)
 - b. Personnel (Complaints, Evaluations, Status Changes)
- 8. Reconvene to Regular Meeting at ____ pm**
 - a. Report of any actions taken in Executive Session
- 9. Board Meeting Adjournment**
 - a. Motion to adjourn at _____ p.m.
 - b. Motion _____
 - c. 2nd _____
 - d. Voice Vote Y _____, N _____, Abstain _____.