



DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

Location of Meeting:
Devore Water Company
18185 Kenwood Avenue
Devore, CA 92407

Board of Directors Regular Meeting Agenda

November 20, 2024 7:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Bill Klapp, Mario Leos, Karan Slobom, Julie Costa, Doug Claflin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
 - a. Adopt the agenda as presented or amended
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
 - b. Adopt the [minutes](#) of the regular meeting held on September 18, 2024 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
 - c. Adopt the [minutes](#) of the special meeting held on November 4 as presented or amended.
 - i. Motion _____
 - ii. 2nd _____
 - iii. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
4. **Business Items:**
 - a. Operations
 - i. July Well Depths 2A- 39.7 ft, 3 - 26.4 ft, 4 - 98 ft
 - ii. August Well Depths 2A- 40 ft, 3 - 30 ft, 4 - 100 ft
 - iii. September Well Depths 2A- 41 ft, 3 - 33 ft, 4 - 101.2 ft
 - iv. October Well Depths 2A- 45 ft, 3- 41 ft, 4- 110.0 ft
 - v. Update on system operations.
 - b. Office / Personnel / Volunteers
 - i. Welcome of new staff
 - ii. Office Update
 - c. Financial Report
 - i. Discussion and action regarding the [financials from the beginning of the fiscal year. November 1, 2023 to October 31, 2024.](#)
 1. Motion to Accept and File: _____
 2. 2nd _____

3. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N)
- d. Projects Update from Armando De La Paz
 - i. Nitrate Project Update
 1. Discussion and action related to the approval of the Memorandum or Understanding (MOU) with San Bernardino City Municipal Water District (SBCMWD) regarding water service per State Water Resources Control Board (SWRCB) requirements for nitrates reduction.
 - a. Motion _____
 - b. 2nd _____
 - c. Roll Call Steve Avila (Y/N), Brian Gilbert (Y/N), Bill Klapp (Y/N), Mario Leos (Y/N), Karan Slobom (Y/N), Julie Costa (Y/N), Doug Claflin (Y/N), Paul Kirkland (Y/N).
 2. Status of the power drop by SCE at lift station on Devore Road.
 - e. Update on mandatory action plan from Managers Lisa Yamashita-Lopez and Armando De La Paz
 - i. Update on the Sanitary Survey
 - ii. Project(s) to be addressed as soon as nitrates project is reasonably completed.
- 5. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.
- 6. Announcement of next board meeting**
 - a. **Wednesday, December 18, 2024 at 7:00pm**
 - b. Location: Devore Water Company Office
- 7. Executive Session at _____ pm**
 - a. Claims (Property/Liability)
 - b. Employment
- 8. Reconvene to Regular Meeting at _____ pm**
 - a. Report of any actions taken in Executive Session
- 9. Board Meeting Adjournment**
 - a. Motion to adjourn at _____ p.m.
 - b. Motion _____
 - c. 2nd _____
 - d. Voice Vote Y _____, N _____, Abstain _____.