



# DEVORE WATER COMPANY

18185 Kenwood Avenue, Devore, California 92407

## Board of Directors Regular Meeting Agenda March 18, 2026 - 6:00 pm

1. **Call to Order** - By President Kirkland
2. **Roll Call of Board Members:** Steve Avila, Brian Gilbert, Simon Horton, Bill Klapp, Mario Leos, Julie Costa, Doug Clafin, and Paul Kirkland
3. **Review / Adopt Agenda and Minutes:**
  - a. Adopt the agenda as presented or amended
    - i. Motion \_\_\_\_\_
    - ii. 2nd \_\_\_\_\_
    - iii. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
4. **Executive Session 1 at 6 pm - Interview Committee Only**
  - a. Interview of potential Board of Director candidates.
5. **Reconvene to Regular Meeting at 7 pm**
6. **Review / Adopt Minutes:**
  - a. Adopt the [minutes](#) of the regular meeting held on February 18, 2026 as presented or amended.
    - i. Motion \_\_\_\_\_
    - ii. 2nd \_\_\_\_\_
    - iii. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
7. **Board Vacancy:**
  - a. Report from the interview committee, discussion and action to fill the vacancy on the Board of Directors
    - i. Motion \_\_\_\_\_
    - ii. 2nd \_\_\_\_\_
    - iii. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
8. **Business Items:**
  - a. Report of Closed Session action(s) at the previous regular meeting
  - b. Financial Report & Approvals
    - i. Discussion and action regarding the financials from [November 1, 2025 to February 28, 2026](#)
      1. Motion to Accept and File: \_\_\_\_\_
      2. 2nd \_\_\_\_\_
      3. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.
    - ii. Action to ratify the following purchases between \$1,000 and \$4,999

Item	Date	Amount
Annual Financial Report & Taxes (Egan & Egan)	2/17/26	\$4,300.00
Griswold Ind. (CLA-VAL)	2/2/26	\$2,137.02
Griswold Ind. (CLA-VAL)	2/2/26	\$1,228.73

1. Motion to Accept: \_\_\_\_\_

2. 2nd \_\_\_\_\_
  3. Voice Vote Y \_\_\_\_\_, N \_\_\_\_\_, Abstain \_\_\_\_\_.
- c.** Ratification of a [retainer agreement](#) with PC Law Group for Superior Court case CIVSB2537294
- i. Motion \_\_\_\_\_
  - ii. 2nd \_\_\_\_\_
  - iii. Voice Vote Y \_\_\_\_\_, N \_\_\_\_\_, Abstain \_\_\_\_\_.
- d.** Operations - Brandon Goldman
- i. July Well Depths 2A- 48 ft, 3- 39.6 ft, 4- 141.6 ft
  - ii. August Well Depths 2A- 44.4 ft, 3- 38 ft, 4- 143.7ft
  - iii. September Well Depths 2A- 44.1 ft, 3- 41.7 ft, 4- 145 ft
  - iv. October Well Depths 2A- 49.2 ft, 3- 40.6 ft, 4- 146.2 ft
  - v. November Well Depths 2A- 49.7 ft, 3- 41 ft, 4- 147.8 ft
  - vi. December Well Depths 2A- 48.8 ft, 3- 39 ft, 4- 147.5 ft
  - vii. January Well Depths 2A 41.2 ft, 3 - 33.6 ft, 4 - 140.5 ft
  - viii. February Well Depths 2A 37.7 ft, 3 - 29.4 ft, 4 - 142.0 ft
  - ix. February Well Production
    1. Middleman: 184,509 gallons
    2. Lethan: 1,438,426 gallons
    3. Little Kimbark: 2,104,124 gallons
    4. Big Kimbark: 6,079,744 gallons
    5. Well 4: 0 gallons
    6. Well 2A: 0 gallons
    7. Well 3: 0 gallons
    8. Reservoir Tanks Overflow - 3,111,680 Gallons
  - x. Rainfall
    1. January - 3.85"
    2. February - 9.50"
  - xi. Any update on system operations, deficiency report progress and sanitary survey
- e.** Project Update
- i. Nitrate Project Update and any actions necessary for the project.
- f.** Office / Personnel
- i. Office Update - Maritza Hernandez & Michelle Kirkland
  - ii. Discussion and action to approve the drawing / sale of forfeited and delinquent shares for an equal cost per share based on the average of the total amounts due for all forfeited and delinquent shares as of April 17, 2026 with drawing / sale date set as May 2, 2026 at 2:00pm located at the Devore Water Company building. The drawing / sale shall follow the guidelines established per the attached [Standard Operating Procedure](#) passed on July 10, 2012 with the addition that a drawn ticket may be returned to the box for subsequent

drawings on that day or until said shareholder no longer wants additional shares.

1. Motion \_\_\_\_\_

2. 2nd \_\_\_\_\_

3. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.

**9. Shareholder Comments** – Shareholders comments may be limited to a maximum of 3 minutes per person in order to accommodate all that may want to speak.

**10. Announcement of next regular board meeting**

a. April 15, 2026 at 7:00pm

b. Location: Devore Water Company Office

**11. Executive Session 2 at \_\_\_\_\_ pm**

a. Claims (Property/Liability/Billing)

b. Personnel (Complaints, Evaluations, Status Changes)

c. Legal Cases

**12. Reconvene to Regular Meeting at \_\_\_\_\_ pm**

a. Report of any actions taken in Executive Session

**13. Board Meeting Adjournment**

a. Motion to adjourn at \_\_\_\_\_ p.m.

b. Motion \_\_\_\_\_

c. 2nd \_\_\_\_\_

d. Voice Vote Y\_\_\_\_\_, N\_\_\_\_\_, Abstain \_\_\_\_\_.